

# **LETTING INTERNATIONAL**

## **Environmental Statement of Policy**

Letting International seeks excellence in every aspect of our business and is committed to minimising the environmental impacts of our business operations.

To achieve this commitment, we will:

- Strive to continuously improve our environmental performance and integrate recognised applicable best practice into our business operations.
- Reduce our consumption of resources and improve efficiency in the use of these resources.
- Manage waste generated from our business operations according to the principles of reduction, reuse and recycling.
- Manage our business operations to prevent pollution.
- Give due consideration to environmental issues in the acquisition, design and location of buildings.
- Ensure environmental criteria are taken into account in the procurement of goods and services.
- Comply with all relevant environmental legislation.

To secure these objectives, we will:

- We will ensure that the Management Board has oversight and reviews environmental policies and performance, and allocates resources for their effective direction and implementation.
- Set and monitor key objectives and targets of our environmental performance at least annually.
- Communicate internally and externally our environmental policy and performance on an annual basis, and encourage feedback.
- Communicate the importance of environmental issues to our people.
- Work together with our service partners and suppliers to encourage commitment towards improved environmental performance.
- Encourage appropriate consideration of environmental issues in the professional services we provide to our clients.
- Review our environmental policy regularly.

This statement represents our general position on environmental issues and the policies and practices we will apply in conducting our business. The Environmental Policy is available on request.

In particular the following measures will be taken and strictly adhered to by all Letting International Limited personnel.

### **Noise**

Letting International Limited will make every effort to ensure that environmental noise levels are kept as low as possible to avoid annoyance to persons living and working in nearby premises where work is undertaken by the company.

Where necessary, Letting International Limited will notify the Local Authority under section 61 of the Control of Pollution Act and will liaise with Environmental Health Officers of the Local Authority concerned in relation to local working hours.

Letting International Limited will have due regard to the British Standard code of practice

for noise control on construction sites. A high degree of maintenance of all machines and equipment will be carried out to ensure that noise levels are kept to a minimum. In addition, regular checks will be made by management to ensure that sound absorbing material and other similar properties are present and that covers on machines are kept closed. Where necessary, barriers will be considered by management to reduce noise levels.

### **Air Pollution**

Letting International Limited will carry out maintenance on all machinery in accordance with manufacturer's instructions to ensure that machines are running correctly without excessive pollution being given off. Management will carry out regular monitoring exercises to ensure this is adhered to.

### **Control of Substances Hazardous to Health (COSHH)**

Letting International Limited will not carry out any work, which is liable to expose any employee or member of the public to any substance hazardous to health unless an assessment has been carried out by a competent person. Where necessary Letting International Limited will introduce such measures, which are appropriate to prevent or control the risks by means of revision or substitution of the substance for a less harmful one. Particular attention will be taken to ensure that members of the public are not put at risk and, where necessary, barriers or similar will be provided to ensure that they do not come within the working area. All personnel of Letting International Limited will be given the necessary information to enable them to undertake use of the substance safely without risk to themselves and others. Adequate protective clothing and equipment will be provided and properly maintained for all personnel where required. All necessary arrangements will be made by the management to monitor the use of substances and, where necessary, health surveillance will be provided for employees at high risk.

### **Sustainability**

The concept of sustainable development dates from the 1992 Earth Summit in Rio de Janeiro when 180 delegate countries signed an accord committing them to the pursuit of Agenda 21 and producing development strategies. The watchwords of Agenda 21 are "Think global, act local."

The Housing Corporation has published its own Sustainable Development Strategy which outlines what is expected of Registered Social Landlords (RSL's). Letting International is not an RSL but it does manage properties on behalf of RSL's and Local Authorities. Accordingly, Letting International has committed to follow the recommendations of the Housing Corporation when undertaking any maintenance to the properties it manages for a Social Landlord. In summary this is as follows;

- Reduction of pollution
- Reduction of greenhouse gas emissions
- Conservation of resources
- Preservation of bio-diversity
- Fostering of cohesive, inclusive communities
- Maintenance of a healthy economy.

## Implementation Monitoring & Training

Employees are requested to actively involve themselves in the policy of Letting International Limited and, where necessary, to report any matters to management that they feel requires attention. Management will provide the necessary training, instruction and information to enable employees to comply with the policy and will also provide regular monitoring by means of management of the company and with the assistance of the safety consultants from Safe Track Associates Ltd.

Mr Rizwan Patel  
**Director**



Signature

Date 16<sup>th</sup> December 2009